

# **IndusDirect**

MP State Tax Payments

**User Manual** 

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## IndusDirect- Madhya Pradesh State Tax Payments

### Introduction

IndusInd Bank is now live with Cyber Treasury Portal for the state of Madhya Pradesh enabling customers to conveniently make Tax Payments. Customers can make various online tax payments for VAT, Professional Tax, Entry Tax etc.

IndusInd Bank is now integrated with MP State Cyber Treasury Portal for customers to make tax payments via Internet banking. Customer will initiate transactions from Cyber Treasury Portal by selecting the challan details and process it by selecting payment mode and complete the payment. Successful/Final Challan will get generated on Cyber Treasury Portal post successful payment.

## Payments Steps Post Challan Generation (Net-Banking Method)

- 1. Cyber Treasury Portal to IndusInd Bank Landing Page
- 2. Redirection to IndusInd Bank portal (Indus Direct)
- 3. Payment Initiation Maker part
- 4. Payment Approval Verifier / Checker / Releaser
- 5. Payment advice/acknowledgment from IndusDirect
- 6. Challan download from Cyber Treasury Portal

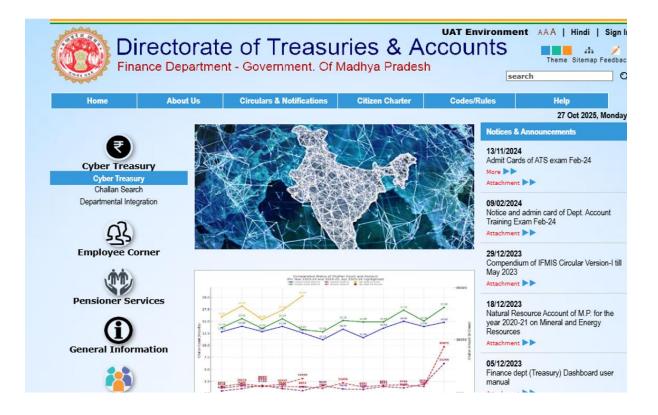
### Cyber Treasury Portal to IndusInd Bank Landing Page

To make Commercial (VAT/ Professional tax/ Entry Tax), Revenue, Excise, Stamp Duty payment, please visit official website of Cyber Treasury Portal <a href="https://mptreasury.gov.in/MPCTP">https://mptreasury.gov.in/MPCTP</a>

Visit the above mentioned URL for initiating payment



Navigate to Cyber Treasury option and again select Cyber Treasury from the available options

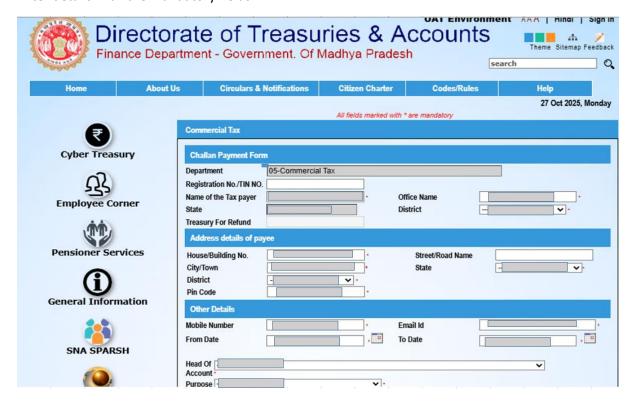


Now click on appropriate option Registered User / Unregistered User





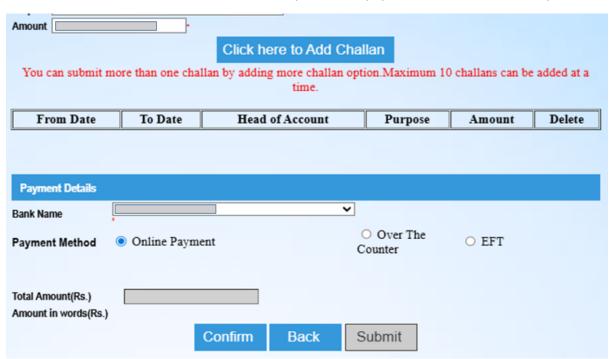
Enter details in all the mandatory fields



Select **Click here to Add Challan option.** In case **of multiple** challan re-enter the details for each challan and continue adding them- up to a maximum of 10 challan

From Date Head of Account Purpose Amount Delete	Click here to Add Challan  You can submit more than one challan by adding more challan option. Maximum 10 challans can be added at a time.					
Out to		To Date	Head of Account	Purpose	Amount	Delete
	0 111012023	<del>07710/202</del> 5	Same rational rational			
(Entertooming Endoor)	01		Energonia Digoti)	-		

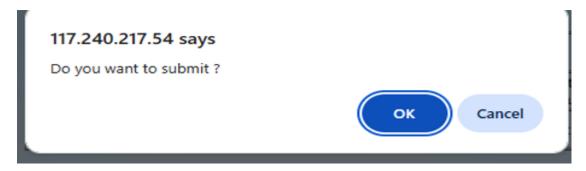
Select Bank name as IndusInd Bank from the dropdown and payment method as Online Payment



Enter the CAPTCHA details and click on confirm and submit button



Post clicking on submit button, a pop up message will appear on the screen, click OK to proceed



Confirmation message with URN number will appear on the screen. Click OK to proceed with the payment



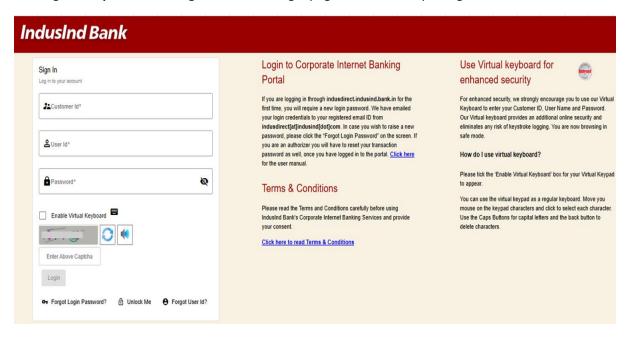
## Redirection to IndusInd Bank Landing Page

In this page, Indus Direct users will click on Corporate Banking button



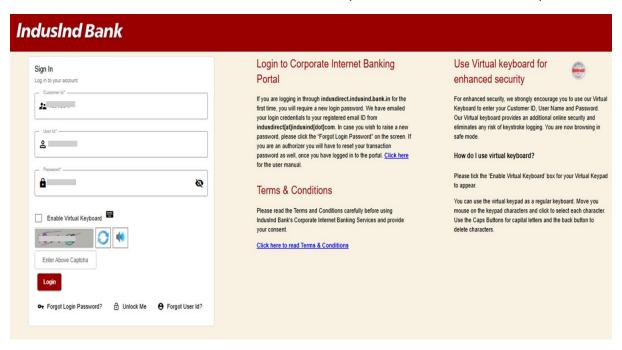


Clicking on Corporate Banking, IndusDirect Login page will load to input login credentials



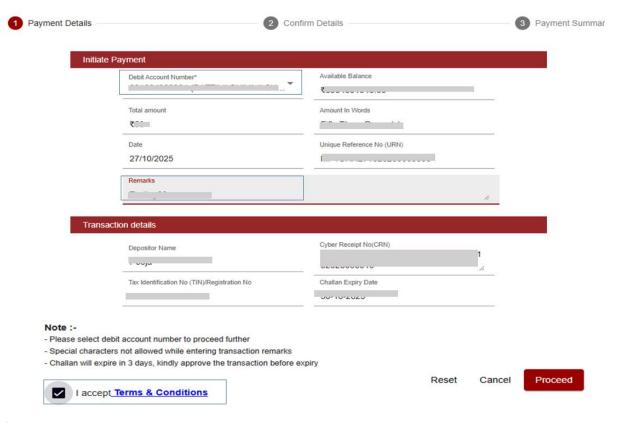
#### **IndusDirect - Payment Initiation**

Enter Customer ID Maker user ID and Password. Enter captcha to authenticate as security feature



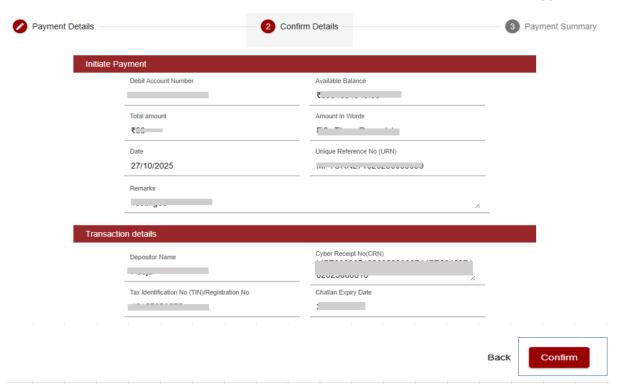
<sup>\*</sup>For security purpose user ID details are masked in screenshot here.

Please select correct Debit account number from drop down box for debiting the transaction from respective account. Maker can put remarks for reference, accept Terms & Conditions and click on Proceed button.

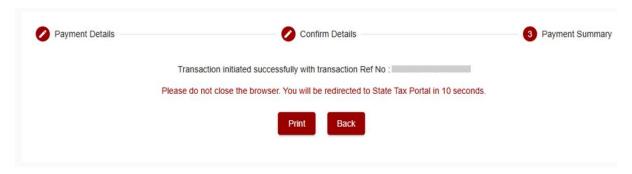


<sup>\*</sup>For security purpose account number details are masked in screenshot here.

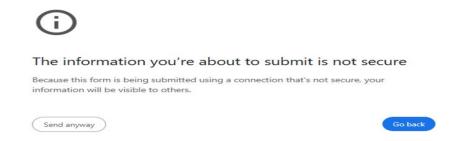
#### Review the transaction details and click on Confirm button to submit the transaction for approval



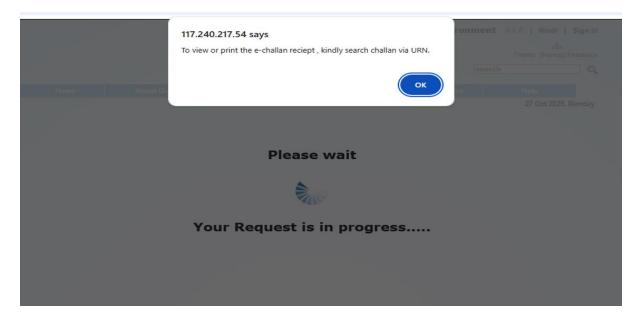
Please do not close the browser in between, page will auto-redirect to Cyber Treasury Portal.



Page is redirected to Cyber Treasury Portal, with transaction status updated as **Pending.** Click on send anyway to proceed



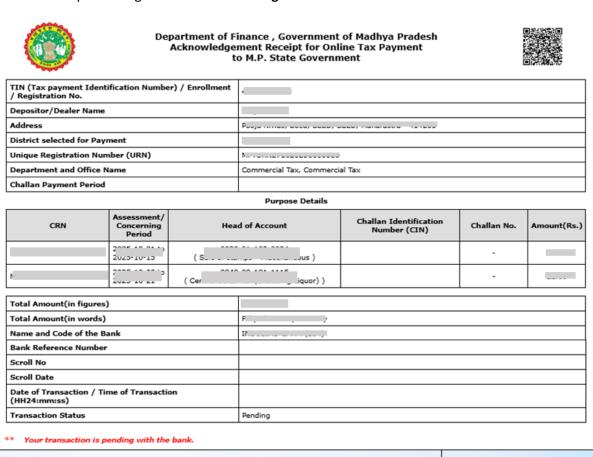
#### Click on OK to check the transaction status



#### Search the challan status using URN

All fields marked	a with " are mandatory
Print Challan	
Search with : ○ CIN ○ CRN ● URN	
Unique Reference Number(URN)*	HI 101111E1 10202000000
30. 30.	
Search	Close
Kindly use URN search for failed/pending trans	action status.
	111 2021 /
Challan Search for challans submitted before 12	1.11.2021 is available on www.mptreasury.org

### Challan Receipt will be generated with **Pending** Status



Kindly use URN search for failed/pending transaction status.

Print & Save

Back

### IndusDirect - Payment Approval on Portal

There are different roles in IndusDirect portal.

Verifier, Checker, Releaser as per your role defined in workflow, transaction will be visible in IndusDirect portal

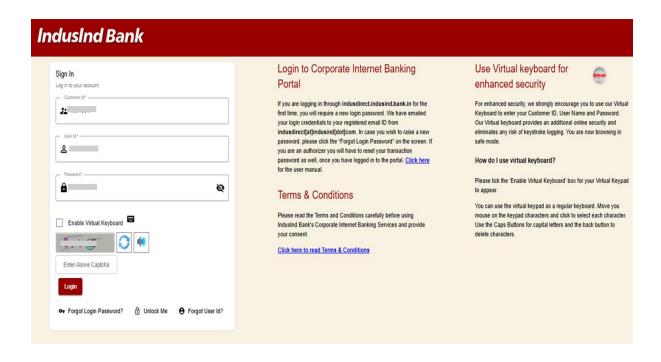
These users will login IndusDirect Portal via web browser using **IndusInd bank > Corporate > Login** or using following link - <a href="https://indusdirect.indusind.bank.in/indusdirect/auth">https://indusdirect.indusind.bank.in/indusdirect/auth</a>



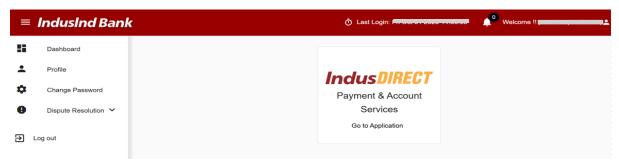
### Click on Continue to Login button

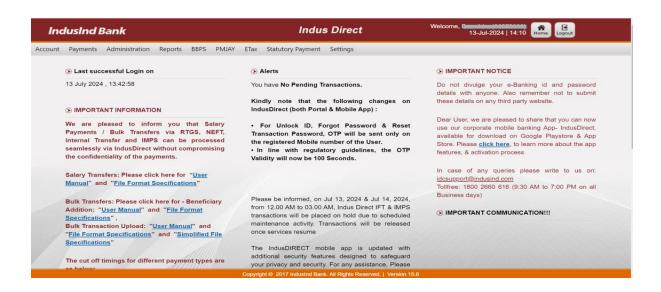


Enter Customer ID, User ID, Password and CAPTCHA and click on Login

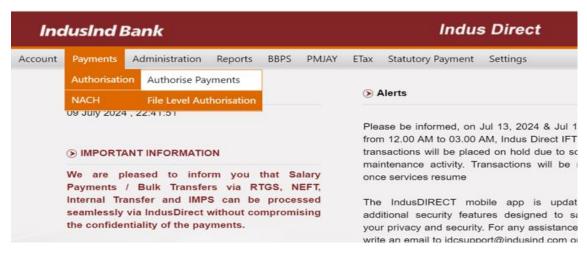


#### To continue login in IndusDirect website > Click on IndusDirect Go to Application for Next page

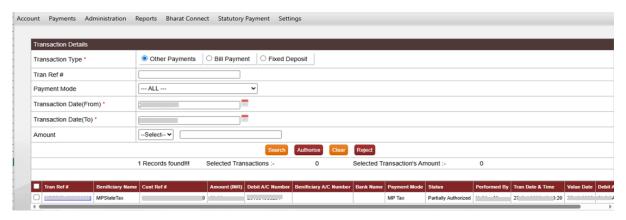




#### Select Payments > Authorisation > Authorise Payments



Pending current date transactions will be visible to verifier / checker / releaser by default.



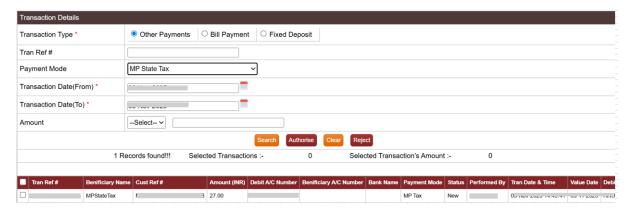
Please note the transactions to be approved by all the approvers before challan expiry of 3 days. Post which challan status will be updated as Expired in Indus Direct Portal and will no longer be available in approver's queue for approval

User can filter transactions using below fields

Payment mode – MP State Tax

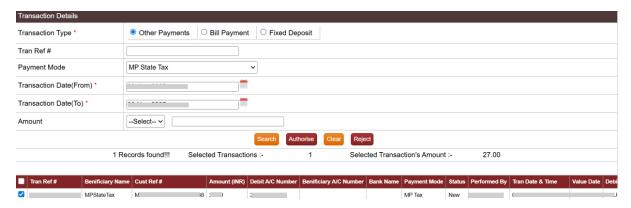
**Transaction Date** – The date when maker has initiated transaction in IndusDirect Website for approval.

Amount – If you know amount range, enter amount

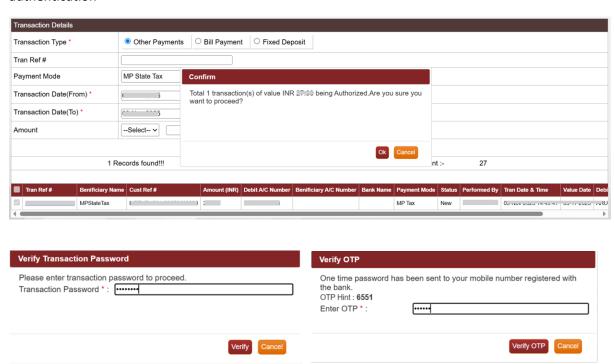


#### How to Approve transaction(s)

Select the checkbox(s) and if user wants to approve multiple transactions then select checkbox against multiple transactions. Click on **Authorise** button to approve



System will ask for confirmation and then prompt to enter Transaction password and SMS OTP for authentication



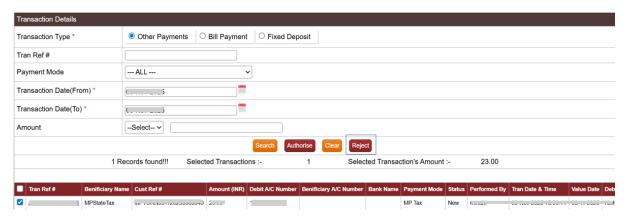
Entering valid credentials will submit transaction(s) to next approver or if you are last approver in workflow transaction will be sent to validations and for processing by IndusDirect application.

Confirmation message will be shown to user about authorisation completion. Click on **OK** button

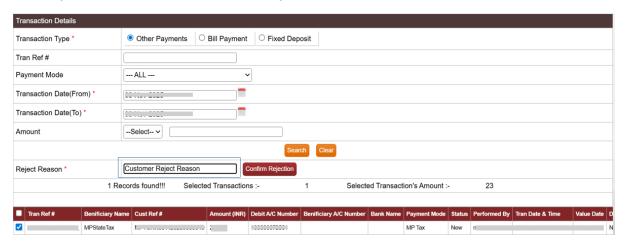


### How to Reject Transaction(s)

Select the checkbox(s) against transaction(s) you want to reject. Click on **Reject** button.



#### Enter rejection remarks and click Confirm Rejection Button



Confirmation message popup will appear on webpage, click OK button to continue



### Payment Advice & Acknowledgment from IndusDirect

IndusDirect Application provides real-time updated status on payment advice to all users. Maker, Verifier, Checker, Releaser every user can login and can download payment advice with latest transaction status from below menu.

IndusDirect > Statutory Payment > State Taxes > Pay Adv/Acknowledgement

At any point of time, if transaction status is approved by any user level, status gets changed on fresh downloaded PDF payment advice with transaction date time.

#### Sample PDF Payment advice for reference

#### IndusInd Bank MP State Tax - Payment Advice Debit Account Number Transaction Remarks Depositor Name Transaction Details Tax Identification No (TIN)/ Registration No. Amount ¥90 Cyber Receipt No (CRN) Fl., ....... Amount In Words 004027102023000010 Unique Reference No (URN) Challan Identification Number 25 (CIN) 200022 Initiated By Transaction Status Successful Verified By Transaction Status Date Time 3 Approved By \u.... Debit Date Time Released By Transaction Reference Number 1.....

Disclaimer: This is system generated Payment Advice. To check final payment confirmation, request you to visit State Tax Official Website.

#### **Transaction Status:**

This field value in payment advice will confirm whether transaction is New, Pending for approval, Rejected, Successful, Expired.

**Challan Identification Number (CIN):** Identification number generated by bank for all success transactions

Cyber Receipt Number (CRN): Generated at Cyber Treasury Portal

Unique Reference Number (URN): Generated at Cyber Treasury Portal

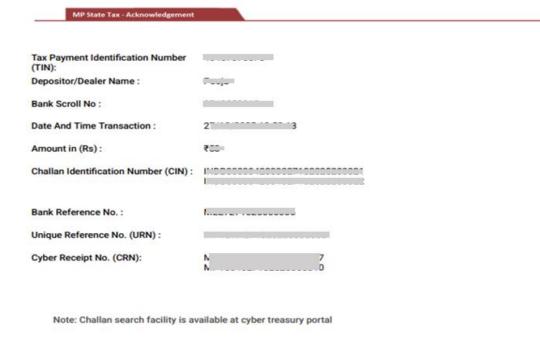
**Tran. Ref. No.** – This is internal IndusInd Bank generated reference number for record.

At the bottom of payment advice user can see which user ID has taken action to process/reject the transaction.

Please note, this payment advice is not final challan for tax payment, please visit Cyber Treasury Portal and download the challan from official website <a href="https://mptreasury.gov.in/MPCTP">https://mptreasury.gov.in/MPCTP</a>

In addition to the advice, IndusDirect also provides acknowledgment to all the users. The acknowledgment will provide transaction details along with the scroll number for successful transaction





## Challan download from Cyber Treasury Portal

To download the challan, please visit **Cyber Treasury menu > Challan Search > Challan Search under Challan Search Report** 



Search challan status using CIN/CRN/URN and generate the challan

Print Challan	
Search with : ○ CIN ○ CRN ● URN	
Unique Reference Number(URN)*	
Searc	ch Close
Kindly use URN search for failed/pending tra	nsaction status.
Challan Search for challans submitted before	12.11.2021 is available on www.mptreasury.org
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## Sample Payment Challan from Cyber Treasury Portal

			dgem	ance , Government of Madhya Prade ent Receipt for Online Tax Payment M.P. State Government	sh	
TIN (Tax payment Identification Number) / Enrollment / Registration No.						
Depositor/Dealer Name						
Address						
District selected for Payı	ment					
Unique Registration Num	nber (URN)		(			
Department and Office N	lame		-			
Challan Payment Period						
	Purpose Details					
CRN	Assessment/ Concerning Period			Challan Identification Number (CIN)	Challan No.	Amount(Rs.)
	•	o C		ı		
	(CACIOUMY ENGINE		,,	1		
Total Amount(in figures)	١					
Total Amount(in words)						
Name and Code of the Bank						
Bank Reference Number						
Scroll No						
Scroll Date						
Date of Transaction / Time of Transaction (HH24:mm:ss)						
Transaction Status	Transaction Status		Success			

## **Abbreviations**

MP State Tax	Madhya Pradesh State Tax		
IndusDirect	Corporate Internet Banking Portal of IndusInd Bank		
URN	Jnique Reference Number		
CRN	Cyber receipt Number		
Tran Ref #	IndusDirect Portal generated Unique Transaction Number		
CIN	Challan Identification Number		

## FAQ (Frequently Asked Questions)

## 1. Which all payment mode will be available for Tax payment of MP state through IndusInd bank?

- Below payment mode will be available on Cyber Treasury Portal for Tax payment through IndusInd Bank
- Internet banking Corporate internet banking & Retail internet banking.
- Over The Counter (Cash, Transfer cheque, clearing cheque, DD)

#### 2. How can a customer login to Cyber Treasury portal for initiating MP State Tax payment?

- Customer will have to visit Cyber Treasury portal using the below link https://mptreasury.gov.in/MPCTP
- Customer can initiate transaction using their login credentials by navigating to Cyber Treasury> Cyber Treasury> Registered user
- Customers can also initiate transaction without logging in by navigating to Cyber Treasury> Cyber Treasury> Unregistered user

#### 3. For how many days' challan will remain active or valid in IndusDirect Portal?

- Challan will be available to approve or reject only for 3 days. Post which the challan will expire.

#### 4. How to download challan confirmation?

- Customer can download final challan from Cyber Treasury Portal from Cyber Treasury > Challan Search > Challan Search under Challan Search Report menu.

#### 5. How to check payment status of challan on Cyber Treasury Portal?

- User can visit official website using following link <a href="https://mptreasury.gov.in/MPCTP">https://mptreasury.gov.in/MPCTP</a>
- Select Cyber Treasury > Challan search > Challan Search under Challan Search Report menu
- Select CIN/CRN/URN and enter the respective reference number
- Click on Search to view the challan payment status

## 6. Is there any acknowledgment or receipt provided by the bank for the tax payment processed from Cyber Treasury Portal?

Yes, Bank will be providing Payment Advice & Acknowledgment for tax transactions.
 Payment Advice & Acknowledgement will include Unique Reference Number (URN) & Cyber Receipt Number (CRN) generated on Cyber Treasury Portal. Payment
 Advice/acknowledgment can be downloaded from Statutory Payment > State Taxes > Payment Adv/Acknowledgment menu.

# 7. Is there any provision for reversal of funds for tax payment transactions after the payment has been successfully processed?

- Bank will not be able to undertake any refund or reverse the funds once the payment is successfully processed. User may connect with Cyber Treasury Department-MP for such requests and follow their prescribed guidelines.

### **Corporate Internet banking Queries**

# 8. IndusDirect Payment advice confirmed transaction status as "Successful", but Cyber Treasury Portal is not showing payment status as Successful?

- Request to wait for 30-45 Minutes to get status updated on Cyber Treasury Portal. If after 45 minutes payment status is not updated, please send email to idcsupport@indusind.com or you can call IndusInd Bank toll free number 1800 266 0616 and support team will help you to know the status of transaction. Request to quote URN (Unique Reference Number) generated by Cyber Treasury Portal in Email or to call centre support team for faster resolution.

#### 9. Does IndusDirect accept transactions with multiple challan?

- Yes, IndusDirect accepts transactions with upto 10 challan in a single transaction received from Cyber Treasury Portal

## 10. Is the Payment Advice/Acknowledgment generated from IndusDirect Portal to be considered as the final Challan confirmation?

- No, payment advice/acknowledgment generated from IndusDirect cannot be considered as final challan. Customer will have to visit Cyber Treasury Portal for final challan.

# 11. Can transaction details be modified after MP- Tax payment transaction is successfully processed?

- No modifications/ rectifications, whatsoever, can be done in the transaction details/ challans after the payment has been successfully processed.

#### 12. Can the transaction be cancelled/rejected on bank portal?

- Yes, Transaction can be cancelled/rejected on Indus Direct Portal by following the below steps.
- Transaction can be cancelled at Maker Level by clicking on Cancel button.
- Transaction can the rejected by approver by clicking on Reject button and entering the rejection remarks

# 13. Are there any additional documents required for IndusDirect users to make MP-Tax Payment through IndusInd Bank?

- No. Existing customers with IndusDirect access will not require any additional documents to make MP State Tax payments.

### Do's and Don'ts

- 1. Please approve the transactions within challan expiry period of 3 days
- 2. Please do not treat payment advice/acknowledgment downloaded from IndusDirect as the final challan
- 3. To download final payment challan confirmation, please visit official website of Cyber Treasury Portal
- 4. Please do not close the browser before redirecting to IndusDirect page.

## IndusInd Bank Customer Support

**Toll Free Number**: 1800 266 0616

Customer Support Email: <a href="mailto:idcsupport@indusind.com">idcsupport@indusind.com</a>
Bank Website: <a href="mailto:https://www.indusind.bank.in">https://www.indusind.bank.in</a>

Timings- 8.00 AM to 7.00 PM only (All business days)